

Student Handbook and Independent Study Policy Form

Student Handbook/Independent Study Policy (ISP)

Because the details of our policies and procedures are found in the Student Handbook, it is your responsibility to become familiar with this document before beginning your program. By signing this form, you affirm that you have read and understood the handbook. We must have the Student Handbook/ISP Form on file before we can begin grading your assignments.

Our mission is to provide students with the best possible education in the field of holistic theology by providing materials that are current, relevant, and exciting. Final exams, projects, and other papers are our measure of how well you have learned this material. Exams should be completed to the best of your ability, without assistance from others.

As such, you will complete all tests, exams, and other projects in your own words. While it is acceptable to study with other people, you must take individual responsibility for all work that is submitted to the school. All exams and other papers must be submitted according to the provisions stated below:

- Exams and other papers must be completed independently, without help from other people. These may, however, be completed as “open-book” exams.
- Essay questions must be answered in your own words and all papers must be your original work.
- Plagiarism on any AIHT coursework will subject a student to disciplinary action.

This policy requires you to agree to complete your own work. Its oath is similar to what a student would make by filling out enrollment forms at a traditional university. It should serve as a constant reminder that any documented violation of the ISP will result in probation or withdrawal, depending on the severity of the violation.

AGREEMENT:

I certify that I have read the entire contents of the Student Handbook and the Independent Study Policy. I understand what I have read and I agree to comply with all provisions of the Student Handbook and the Independent Study Policy.

Your Name (please print): _____

Signature: _____

Student I.D. Number: _____

E-mail address: _____

Date: _____

AIHT will not grade any of your course work until this signed form is received.

We recommend that you return this form with your Enrollment and Tuition Contract.

Please send this form to the attention of Student Services.